- ## **Circulation**
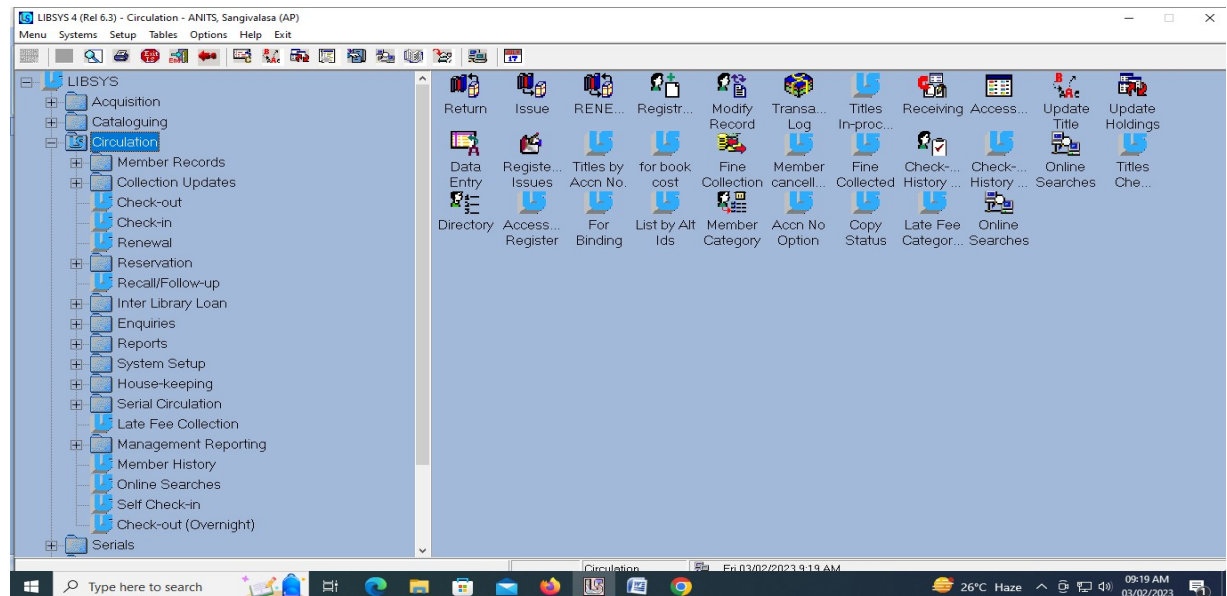
The circulation system of LIBSYS maintains

    A) Update membership records and

    B) The latest status of the collection meant for circulation.

    It performs all the functions related to circulation providing suitable checks at every stage. It takes care of infrequent, but routine functions such as bindery record management display of recent additions, and so on. Various functions in

- Front Desk Operations – include checkouts, renewals, returns, reserves/holds.
- Membership Record-Keeping
- Collection Updates
- Overdue follow-up and recalls
- Inter – Library Loans
- Stock Verification
- Flexible operations – fully parametrically driven operations. No schemes are preset or unalterable.
- Management Reporting
- Online Queries Reports – Overdue, Collect and Recall notices, List of 'no responses', checkouts to a borrower, stock verification list, delinquency records
- Transactions Log – Maintains a record of all the circulation related transactions.

Books Issue Process: