



Anil Neerukonda Institute of Technology & Sciences (Autonomous)

(Permanent Affiliation by Andhra University & Approved by AICTE)

Accredited by NBA (ECE, EEE, CSE, IT, Mech. Civil & Chemical) & NAAC)

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CENTRAL LIBRARY

LIBRARY COMMITTEE

- The library committee is constituted for the smooth and effective functioning of the library

The library committee is a group of individuals responsible for overseeing a library's operation and management. The committee may include representatives from various departments or organizations, as well as librarians and other professionals who work in the field of information science.

The committee is usually responsible for setting policies and procedures related to the acquisition, organization, and access to information resources. They may also be involved in strategic planning and decision-making related to the library's budget, staffing, and programming. The library committee plays a critical role in ensuring that the library meets the needs of its users and fulfills its mission to provide access to information and support lifelong learning.

Library Committee Constitution:

- **Chairman** - Principal
- **Convener** - Librarian
- **Faculty Members** - One Faculty Member each department (12 Departments)
- **Student Members** - One Class Topper (2/4 and 3/4)
- **Tenure of the Committee** - One Year
- **Periodicity of meetings** - 02 (beginning of each semester)

Roles and Responsibilities:

- Plans and recommends the annual budget
- Reviews Library readership dept-wise
- Frames rules, regulations & other policies for the smooth operation of the library system
- Organizes orientation programmes for students on various e - resources available in the library, utilization of library software and databases
- Conducts annual stock verification and approves annual reports etc.,
- Security of library properties
- Introduction of new schemes and Management and utilization of e - resources
- Conduct of seminars and workshops on library resources and services
- Conduct of Biannual meetings in the month of June and December
- Seeking feedback on library functions from readers